

Join a Zoom Meeting

CREATE ACCOUNT

1. Visit zoom.us to create an account and download the Zoom app.

NOTE: Zoom can be accessed via the browser as well.

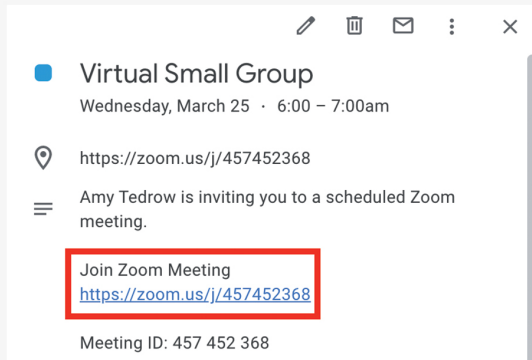
SIGN IN

SIGN UP, IT'S FREE

JOIN MEETING via link

Your small group leader may email you the Zoom meeting link or invite you by calendar. To join, locate the link and follow these steps:

1. Select the Zoom Meeting link from either your calendar or email invite.

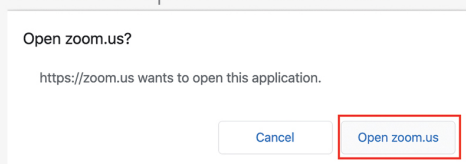


NOTE:

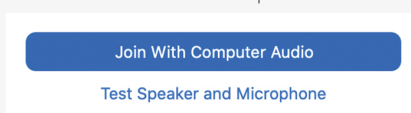
If this is the first time accessing Zoom, you may be prompted to download the Zoom app. Select Download and Run Zoom OR select Click Here option to launch the meeting in a browser window.

If nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).

2. Click the Open Zoom.us button.



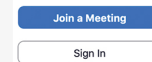
3. Click Join with Computer Audio.



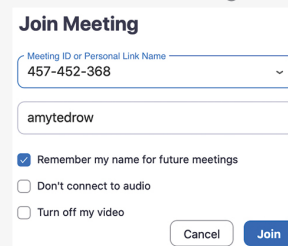
JOIN MEETING via app

Alternatively, you can open the Zoom App and access your meeting by entering the Meeting ID number.

1. Locate and open the Zoom App and select Join a Meeting.



2. Enter the meeting ID and select Join.



MEETING CONTROLS

The meeting controls are located at the bottom of the Zoom screen and can be utilized while in the meeting.

- Select Mute to mute yourself and avoid background noise if necessary.



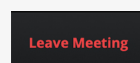
- Select Stop Video and Start Video to stop or start displaying your live image in the meeting.



- Select Chat if you want to open a chat box and send a note to your small group leader.



- Select Leave Meeting if you want to leave the meeting if the leader has not yet ended the meeting.



TROUBLESHOOTING

If you are having difficulty with audio or video connections, please visit the MYGCC Virtual Small Groups Zoom page at <https://mygcc.org/zoom/> for troubleshooting tips.